

**From:** Vankeerbergen, Bernadette  
**To:** [Mughan, Anthony](#)  
**Cc:** [Lam, Pok-Sang](#); [Haddad, Deborah](#)  
**Subject:** International Studies 4806  
**Date:** Tuesday, October 11, 2016 1:10:00 PM  
**Attachments:** [image001.png](#)  
[Course Request ASSIST Online Help.pdf](#)

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Dear Tony,

On Wednesday, October 5, the SBS Panel of the ASC Curriculum Committee considered a new course request for International Studies 4806.

The Panel unanimously approved the course with 4 contingencies and 1 recommendation, which are listed below:

- Contingencies:
  - Please consult with OAA first. OAA has the following guidelines about concurrences on the web <https://it.osu.edu/assist/assistCurriculum/concurrence.html> See section on leadership and leadership development. (I am also attaching these guidelines as an attachment to this e-mail.)
  - Request concurrences from Dept of Political Science & John Glenn College.
  - Specify contact hours per week on syllabus.
  - Link to Code of Student Conduct in statement on academic misconduct does not work. Please use correct link: <http://studentlife.osu.edu/csc/>
  
- Recommendation:
  - Panel wonders if it might be a good idea to update readings/include more recent readings.

I will return International Studies 4806 via [curriculum.osu.edu](http://curriculum.osu.edu) in a minute to enable the department to address the points above.

Should you have any questions about the feedback above, do not hesitate to contact Pok-sang Lan (cc'd here), faculty Chair of the SBS Panel, or me.

Best,  
Bernadette

PS: Please do note that we are in the process of updating the disability statement in our materials on-line. The Office of Student Life Disability Services has moved so the revised statement will say, "Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307, [slds@osu.edu](mailto:slds@osu.edu); [slds.osu.edu](http://slds.osu.edu)."



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